

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL HELD ONLINE ON  
13th. APRIL 2021 at 7.00pm.**

---

**Public Session:**

No members of the public accessed the meeting and no issues had been raised.

---

**Present:**

Mr. C. Kennedy (Chairman)

Mr. B. Lyon

Mr. A. G. Foster

Mr. A. Brown

Mr. P. Sharp

Mrs. J. Herbert

Ms. S. McIntosh

Mr. J. Vernon

Mr. D. Roberts

Mr. C. Kirkup

**In Attendance:**

Shropshire Councillor S. Jones.

The Parish Clerk.

**21/01 Apologies:**

Apologies had been received from Councillor R. Pinches and Lt. M. Peters (RAF Shawbury).

**21/02 Personal or Prejudicial Interests.**

No interests were declared.

**21/03** It was reported that the following people had automatically been elected on to the Council:

Mr. A. Brown; Mr. A.G. Foster; Mrs. J. Herbert; Mr. J. Kennedy; Mr. C. Kirkup; Mr. B. Lyon; Mr. P. Sharp and Mr. J. Vernon.

This meant that there were four vacant seats and arrangement would need to be made to try and co-opt people to fill those seats.

Those Members who had not sought re-election would remain in post until the Council elections were held in May.

**21/04 Minutes of Meeting held on March 9<sup>th</sup>. 2021**

The minutes of the meeting having been circulated were approved and at an appropriate time would be signed by the Chairman as a true record.

**21/05 Matters Arising.**

**(a) Playing Field path repair (20/150(a))**

Clerk reported that he had attempted to contact Mr. Paul Butter but he had been taking annual leave and only returned to work on April 12<sup>th</sup>. when he confirmed that the work would be completed before the end of April.

**(b) Allotment – sale of land (20/150(b))**

Clerk reported that Mr. Terry Jones had agreed to undertake the legal work for the Parish and that the Housing Association had also appointed a solicitor so discussions were now underway to finalise the sale and transfer.

**(c) Replacement of vandalised seat (20/150(c)).**

It was noted that Mr. John Tait had completed the repair of the seat at a cost of £300, which was being paid for from the donation received from RAF Shawbury.

(d) Carradine streetlight (20/150 (d)).

Mr. Garry Johnson had confirmed that Scottish Power would be carrying out work in Millbrook and Bridgeway on May 4<sup>th</sup>. and 5<sup>th</sup>. and he would be visiting the sites in the previous week, when he would meet up to discuss the possibility of an additional light in Carradine.

(e) Moat Notices:

The Chairman reported that he had collected the new notices for the Moat and he and Councillor Paul Sharp agreed to arrange for them to be erected.

(e) A53 Roundabout (20/150(f)).

Councillor Adrian Brown confirmed that he had met officers from Shropshire Council to outline possible solutions to the on-going problem and it had been noticed that other officers had been on site assessing the situation.

(f) Poynton Road Flooding (20/150(j))

Shropshire Councillor S. Jones stated that he had asked for the inspection chamber to be opened and checked but it appeared that no action had been taken.

(g) Play Area Inspections and Repairs

The Clerk reported that Shropshire Council had appointed a new Play Area Inspector and the Council had booked monthly inspections and an Annual RoSPA Inspection for the coming year. The Inspector had agreed to meet Parish Council representatives as soon as the current programme of Play Area repairs had been completed.

**21/06 Correspondence.**

Members considered the attached list of correspondence which had been received by the Clerk since the last meeting and noted that where necessary, appropriate actions had already been taken or responses made.

**21/07 Financial Reports for 2020-2021.**

Members had been forwarded an un-audited Income and Expenditure Account plus associated documents for consideration and comment. There were no issues raised and the Clerk stated that he would now arrange for the Internal Audit to take place.

**21/08 Accounts for Payment and Financial Statement.**(a) It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (April)		£611.81
Mr. J. Wilson	Expenses (March)		£47.89
Inland Revenue	PAYE (April)	£152.80	
	N.I. (April)	£3.81	£156.61
Mr. T. Creber	Litter collection (March)		£340.00
MLL (Terry Jones)	Solicitors fee		£50.00
Balfours (The Glebe)	Car Park rent (2019/20; 20/21; 21/22)		£450.00
Balfours (The Glebe)	Glebe/Playing Field etc. (2021/2022)		£1,150.00
Eon Energy Solutions	Streetlight repairs (Church Close & Wytheford Rd.)		£182.85
Mr. J. Kennedy	Zoom registration (April)		£14.39
Mr. P. Sharp	Expenses (Parish Paths and Play Area)		£50.15
D. M. Payroll Services	Payroll Administration		£95.00

(b) The March statement was considered and approved.

**21/09 Issues raised at the March meeting.**(a) Council car park drains.

Councillor Paul Sharp stated that he had managed to clear the drains which had been a very arduous task but proved to be a successful exercise. The work needed doing two or three times a year and it was agreed that he could receive help from Mr. Tait as part of the Community Environment project. Paul was given a unanimous vote of thanks for the work he had carried out on the drains.

(b) Church Close/Park Avenue Highways Issues.

It had been confirmed by Shropshire Council's legal department that Church Close was an adopted road but a recent report from Mr. Steve Smith indicated that the footpaths and verges had not been adopted and that the old kerbs in Park Avenue were not a safety hazard. There was continued discontent about the current state of the area and it was noted that the Housing Association also owned property and was therefore responsible for some of the verges and paths.

The Clerk suggested that as soon as the elections were over there should be a full-scale site meeting involving the local Shropshire Councillor; representatives from the Housing Association and senior Highways staff to enable a satisfactory resolution to be formulated. This suggestion was adopted.

(c) Dogs on the playing field:

Agreement had been given for youth matches to resume on the defined football pitch and it was confirmed that it was necessary for dogs to be kept on leads on areas used for organised football. It was agreed that notices should be placed at appropriate locations and the Chairman stated that he would place detail on the local Facebook Community page and information would be included in the Council's news item in the Parish Magazine.

**21/10 Exchange of Information.**

Agenda Items for next meeting:

(a) The Glebe, Moat and Playing Field Areas

Litter, litter bins and notices.

Land drainage in the Moat.

(b) Co-option of additional Members.

(b) Other Issues:

i. Highways:

Continued concerns about the state of drains, although some action had been taken.

Work not completed on the footpath from Edgebolton to the Mytton Estate.

ii Streetlights.

No issues raised

iii. Other Reports:

No issues raised.

**21/11 Reports from:**

**(a) Police:**

Incidents recorded in February 2021.

Wytheford Road -2 (Vehicle Crime 1 Drugs 1).

Land between Ellerdine and Moreton Mill – 1 (Violence).

**(b) RAF Shawbury:**

Lt. Matt Peters had sent the following report:

(a) A request for the community to be thanked for their continued support of the recent night flying phase and the essential training activity being undertaken.

(b) The spring edition of the Aries Magazine has been published on the web site and no hard copies are available due to the current Covid 19 situation.

(c) The Gliding Club intend to fly every Saturday and on Bank Holidays throughout the summer. From September 1<sup>st</sup> to February 1<sup>st</sup>. they will fly on Sundays to prevent conflict with the Acton Reynold's Shoot.

**(c) Shropshire Council:**

Shropshire Councillor Simon Jones reported:

**(a) Outreach Post Office:**

The telephone had been installed and details were being finalised which would allow the office to open on Friday 6<sup>th</sup>. May. The office would only be open on one day each week and the times would be confirmed later.

**(b) Traffic Lights:**

He had been involved in meetings with the engineers responsible for the traffic lights and outstanding repairs would be completed by April 23<sup>rd</sup>. and it was hoped to link in the phasing of the lights with the crossing by the shops.

**(c) Warning Sign:**

He had arranged for a warning sign for the pedestrian crossing to be erected on the approach from the direction of Shrewsbury

**(d) Shrewsbury Car Parks:**

Parking in Council owned parks would be free until the 24<sup>th</sup>. April.

**21/12 Church Street/Poynton Road – Streetlights.**

Councillor Adrian Brown outlined concerns about the standard of lighting in areas of Church Street and Poynton Road and agreed to prepare a detailed plan for consideration at a future meeting.

**21/13 Cycle Track Signs.**

Councillor Mrs. Jan Herbert outlined her concerns at the state of a number of signs in the Glebe and the playing field and it was agreed that these would be assessed and where necessary replaced at the same time as the issue over litter and drainage was being considered.

**21/14 Planning Applications****A. The following application had been received:**

5, The Meadows – erection of side and rear single storey extensions (21/01242/FUL)

*No concerns raised.*

**B. The following applications have been approved by Shropshire Council:**

23, Mytton Lane, Shawbury – erection of a single storey rear extension (21/00697/FUL).

Land adjacent to Coppice Close, Shawbury – change of use to provide overflow car parking.

**21/15 Committee and Other Reports.**

A report on the recent NSAC Meeting prepared by Councillor P. Sharp had already been circulated to Members and he also gave brief details of the SALC Executive Committee Meeting held the previous day, which he had been unable to access but where much of the discussion had been about the state of the County's roads and the level of Government funding.

**21/16 Annual Parish Meeting.**

It was agreed that the meeting should be deferred to a date in June which would be confirmed at the May Council meeting.

**21/17 Press Matters.**

Election result details. Dogs on leads.

**210/18 Date of Next Meeting:**

Tuesday May 11<sup>th</sup>. at 7.00pm. which will be the Councils AGM

**Vote of thanks:**

Before the meeting closed it was noted that Councillors Dave Roberts, Sam McIntosh and Robert Pinches had not sought re-election to the Council and the Chairman, on behalf of all the Members, expressed sincere thanks for the valuable contributions they had all made in supporting the Council and the Community over many years and wished them good health and happiness. His comments were supported by all the Members.

**Approved as a true record of the Meeting.**

**Signed: C. J. Kennedy (Chairman)      Date: May 11<sup>th</sup>. 2021**

**CORRESPONDENCE RECEIVED SINCE March meeting:**

Corrie Davies (Place Plan Officer) – Neighbourhood Fund.  
 Shropshire Council – Latest news on coronavirus.  
 Gerard Verdino – Shawbury Football Club x 3.  
 Dianne Dorrell – Joint Working Group.  
 NALC – CEO’s Newsletter.  
 Elections Office – Notice of Elections.  
 Cllr. A. Brown – Roundabout design.  
 Cllr. D. Roberts – Parish Council Election.  
 Cllr. D. Roberts – Tools inventory,  
 Corrie Davies (Place Plan Officer) – Shawbury Football Club.  
 Cllr. A. Brown – Street lighting – Church Street/Poynton Road.  
 Gail Power – News from Shropshire Council.  
 Dianne Dorrell – News in Brief.  
 Nobridge – Quotation.  
 Garry Johnson – delay in streetlight replacement.  
 Dianne Dorrell – National Day of Reflection.  
 Gail Power – Armed Forces Outreach Support.  
 Police Commissioner – Newsletter.  
 NALC – CEO’s Bulletin.  
 Ian TC’s planning application.  
 Dianne Dorrell – News in Brief.  
 Austin Vaughan – Play Area reports.  
 E.M. Central - Unofficial Lay-by.  
 Gail Power –Community re-assurance.  
 Austin Vaughan – returning play area seats.  
 Keep Britain Tidy.  
 Cllr. P. Sharp replaced road sign.  
 NALC CEO’s bulletin.  
 Wendy Roberts – Precept.  
 Dianne Dorrell – letter from High Sheriff.  
 Dianne Dorrell – Census follow-up.  
 Leonard Sambrook – State of rural roads.  
 Dianne Dorrell – Crane Counselling.  
 Dianne Dorrell – S. C. Emergency Planning Team – change of contact number.  
 Cllr. P. Sharp – New seat installed.  
 Claire Greenaway - Local Policing and Community Charter.  
 Gail Power – Introducing NHS Shropshire.  
 NALC - CEO’s Bulletin.  
 Gail Power – B.T. pay phones.  
 Angela Bray – Shawbury Village Hall re-opening  
 Shropshire Council – Latest Coronavirus News.  
 Cllr. P. Sharp—Report from NSAC Meeting.  
 Cllr. J. Herbert - Problems with litter.  
 Shawbury Newsletter  
 Lynn Cawley – Healthwatch Shropshire.  
 Cllr. A. Brown – Traffic Light sequence.  
 Resident – State of footpath at Edgebolton.  
 Resident – Play Area by St Mary’s School

Dianne Dorrell – Shropshire’s Outstanding County.

Dianne Dorrell – News in Brief (April 7<sup>th</sup>).

NACL - CEO’s Newsletter.

Various – Messages re. The death of the Duke of Edinburgh.

Tracie Howells – re-start of junior football matches in the playing field.